DISCOVER YOUR DISCOVER DOWNER POWER DOWNER D



FALL LEADERSHIP AND

STATE OFFICER ELECTION CONFERENCE

OCTOBER 15-16, 2006 • THE LODGE OF FOUR STEASONS • LAKE OFFICE

Fall Leadership and State Officer Election Conference



CONFERENCE INFORMATION

DATE

October 15-16, 2006

LODGING AND CONFERENCE SITE

The Lodge of Four Seasons Lake Road HH Lake Ozark, MO 65048 573-365-3000

WHO CAN ATTEND

Executive State Officer Candidates Voting Delegates Advisors/Chaperones

DEADLINE FOR POSTMARK OF MATERIALS

September 29, 2006

Missouri DECA Fall Leadership and State Officer Election Conference P.O. Box 480 Jefferson City, MO 65102-0480

REGISTRATION

Please use the Excel document posted on the website for registration. Save the spreadsheet to your hard drive, enter your registration information, save the document, and e-mail it as an attachment to Kathy.Parrett@dese.mo.gov. Mail your statement of assurance, agreement to supervise (if applicable) and check or copy of the purchase order directly to Missouri DECA. Do not rely on your school office or bookkeeper to submit your materials. Please keep a copy of all materials

COMPREHENSIVE CONSENT FORMS

Advisors must have a signed "Comprehensive Consent Form" for each student attending the conference. Keep these forms in your possession and return your signed "Statement of Assurance" form with registration materials.

STUDENT ROOMING

Please make every effort to put students in quad rooms. If you do not have full sets of four students per gender, Missouri DECA will room them.

ADVISOR AND ADULT ROOMING

Every effort will be made to honor your request for advisor rooming. In an effort to keep the entire delegation at one property, advisor singles may not be available. In that case, you will be paired with another advisor in a double room and billed at the double rate.

SUPERVISION

The supervision ratio for this conference is one advisor for every 10 students. If you wish to assign students to another advisor outside of your school district for supervision purposes, complete and return the "Agreement to Supervise" form. Otherwise, one person who is employed by your school district must accompany every 10 students.

IMPORTANT CHANGE FOR 2006

- Voting Delegates will be able to select one of three tracks: Superpower Workshops, Leadership Academy or Screening and Nominating Committee.
- > Each chapter can submit the names of up to two Voting Delegates to attend the Leadership Academy.
- > Each chapter can submit the names of <u>one</u> Voting Delegate to serve on the Screening and Nominating Committee.

CONFERENCE RATES

Student	\$85
Advisor Single	\$145
Advisor Double	\$100
Advisor Triple	\$90
T-Shirts (Optional)	\$10

Includes one night lodging, Sunday dinner, Monday lunch, registration, materials, speaker fees, breaks, entertainment, tax and gratuities.



WHO CAN ATTEND

VOTING DELEGATES

Please refer to the Voting Delegates Allotment form included in this packet to determine your chapter allotment. The ratio is one voting delegate for every 10 student members and major fraction thereof. If you wish to base your allotment on this year's membership, you must submit your 2006-2007 DECA roster online before September 29. Chapters that submit more names than their allotment will be contacted to correct their registration. In addition to serving as Voting Delegates, these students will participate in the minicompetitive events activity on Sunday. Voting delegates also participate in one of three tracks on Monday morning:

Superpower Workshops

Voting Delegates in this track will attend two workshops in the morning designed to help them discover their superpower in one of the following areas: communications, leadership, teamwork, etc.

Leadership Academy

Voting Delegates in this track will attend a specialized leadership training seminar led by Andrew McCrea. Each chapter may designate up to two Voting Delegates to attend. This is a great opportunity for chapter officers or individuals who have expressed interest in assuming leadership roles.

Screening & Nominating Committee Voting Delegates in this track will interview candidates for one office. Each chapter is eligible to nominate one member to serve on the committee to interview Missouri DECA's Executive State Officer Candidates.

EXECUTIVE STATE OFFICER CANDIDATES

All potential candidates must submit an application to the state office. Applications are available on the website under Conference Registration at http://www.dese.mo.gov/ divcareered/deca.htm. at http:// www.modeca.org or from the state office. The candidate must have a counselor's signature verifying a cumulative 2.5 or higher grade point average on a 4.0 scale. All requirements specified in the application packet must be complete or the candidate will not be allowed to proceed. Each DECA chapter will be allowed to submit one candidate per office for President, Vice President, Secretary, and Reporter. Applications for State Officer Candidates are due to the State Office and must be postmarked on or before September 29, 2006.

State Officer Training Conference: The four Executive State Officers and twelve District Vice Presidents are **required** to attend the State Officer Training Conference on October 28-29, 2006 and the State CDC Planning Meeting on January 27-28, 2007. The President, Vice President, Secretary and Reporter will attend the Missouri DECA Board of Directors Meeting on December 8-9, 2006. The meetings will be held at The Lodge of Four Seasons in Lake Ozark, MO. Students should not run for office if they are unable to attend these conferences.

ADVISORS/CHAPERONES

Advisors will be assigned duties to help with the management and operation of the conference.

ELECTION ACTIVITES

"MEET THE CANDIDATES" SESSION

All Executive State Officer Candidates will have the opportunity to campaign at the "Meet the Candidates" session. Each candidate will have a 6' table to display campaign materials (handouts, buttons, favors, etc.). Advisors should guide the candidates in considering the appropriateness of any give-away items (i.e. water pistols would be inappropriate). **Set up** should take place between 3:00-4:30 p.m. on Sunday. The candidate may have no more than two individuals assist in the setting up of the campaign booth. The session will take place from 9:45-10:45 p.m. on Sunday. Candidates will not be eligible to complete in the Mini-Competitive Events. See the "State Officer Candidate Application Packet" for campaigning auidelines.

CAUCUS SESSION

A 20-minute caucus session will be scheduled prior to the election session for each district. Screening and Nominating Committee members from each district will discuss the candidates' qualifications with the Voting Delegates from their district.

CAMPAIGNING

Campaigning will be confined to the "Meet the Candidates" session. Candidates and their supporters may **not** campaign or distribute materials prior to this session. Campaign materials are confined to this session with the exception of transporting campaign materials to and from the session. No campaign materials will be allowed in the election session or nutside the "Meet the Candidates" session.

IMPORTANT CONFERENCE INFORMATION

T-SHIRTS

Chapters have the option to order cool conference t-shirts for \$10 each with this conference registration. Shirts will **not** be available for sale at the conference. If a t-shirt is ordered and a size is not specified, a large will be ordered. Please check your order carefully.

CONFERENCE REGISTRATION

All advisors are required to register in the Valencia Room between 3:00-4:30 p.m. on Sunday.

REGISTRATION ACKNOLWEDGEMENT

You will receive an acknowledgement once we receive your registration materials. If you do not receive this acknowledgement by October 6, please contact our office to verify that your registration has arrived.

REFUND POLICY

Refunds are **not** available. Substitutions of the same gender are acceptable.

STUDENT TRAVEL/ATTENDANCE POLICY

Students are not allowed to drive to any state, regional, or international DECA event. All delegates to these conference are expected to attend the entire conference and complete all conference activities.

ADA ACCOMODATION

In compliance with the Americans with Disabilities Act, Missouri DECA Will make all reasonable efforts to accommodate persons with disabilities at its meetings. Please call (573) 751-4367 with your requests before October 1.

NON-DISCRIMINATION POLICY

The Department of Elementary and Secondary Education does not discriminate on the basis of race, color, national origin, sex, disability, or age in its programs or activities. Inquiries related to Department programs may be directed to Title IX Coordinator, Jefferson State Office Building, 5th Floor, 205 Jefferson Street, P.D. Box 480, Jefferson City, MO 65102-0480: telephone number 573-751-4581.

NON-SMOKING POLICY

No smoking is allowed at the Missouri DECA Fall Leadership and State Officer Election Conference. Smoking is a violation of Item 8 on the Delegate Conduct Practices and Procedures.

DRESS FOR SUCCSES

In the professional world, it's important to be "Dressed for Success." Missouri DECA's Fashion Board will be looking for those members whose professional attire exceeds our dress code. Those designated individuals will receive an exclusive "Dressed for Success" pin to wear!

DRESS CODE

Students, advisors, and chaperones shall adhere to the Dress Code requirements for the entirety of the conference. The Chapter Advisor is responsible for communicating the dress code requirements to all conference attendees and for ensuring compliance with the rules established for proper dress.

Missouri DECA maintains a quality learning environment for conference participants. Dress should not distract from that learning environment, and participants should use good judgment when deciding what to wear. Professional business attire should be worn to all activities other than the mini-event debriefing, the "Meet the Candidates" session, and the dance.

Professional Business Attire:

Males

- Suit or sport coat or DECA blazer
- Tie
- Collared dress shirt
- Slacks
- Dress socks (no sport/athletic socks)
- Dress shoes (i.e., no athletic shoes)

Females

- Professional dress, business suit (skirt or dress slacks), business skirt/pants and blouse with jacket or DECA blazer
- Pantyhose/trouser stockings
- Dress shoes (no flip flops, athletic footwear, etc.)

Unacceptable Casual Attire:

Tops with spaghetti straps, halter tops, tube tops

Athletic gear including bike shorts, mesh shorts, and rippled-sleeve shirts Clothing items with inappropriate or un-

healthy language or logos

Clothing items that do not provide appropriate coverage of the midriff, back, and undergarments



VOTING DELEGATE ALLOTMENT

VOTING DELEGATES

Each chapter can submit one Voting Delegate for every 10 student members based on the 2005-2006 rosters. Each chapter may submit the names of up to two Voting Delegates to attend the Leadership Academy. Chapters may nominate one Voting Delegate to serve on the Screening and Nominating Committee. Chapters wishing to submit the 2006-2007 roster must do so online before September 29, 2006 and may base the Voting Delegate quotas on the new membership.

Cameron High School	District 1	Ctudant	Voting	Raymore-Peculiar Sr High School	82	8
Cameron High School	District 1	Student	Voting		95	10
Execleis or Springs High School	-		-		78	8
Exception Springs High School 62 6 6 6 6 6 6					18	2
Rearray High School 62 6						
North Central Career Center						
North Kansas City High School						
Oak Park High School				District 4		Voting
Park Hill High School 80 8 Carrollton Area Career Center 44 4 Park Hill South High School 52 5 Cass Career Center 51 5 Patter County High School 81 8 Clinton Technical School 69 7 Savannah High School 21 2 Ft. Osage Career & Tech Center 116 12 Smithville High School 30 3 Ft. Osage Career & Tech Center 116 12 St. Joseph-Benton High School 54 5 Lex La-Ray Technical Center 18 2 St. Joseph-Benton High School 95 10 Odessa High School 40 4 St. Joseph-Lafayette High School 43 4 Pleasant Hill High School 65 6 Winnetonka High School 43 4 Pleasant Hill High School 65 6 Winnetonka High School 43 4 Pleasant Hill High School 65 6 District 2 Student Members Delegates Warrensburg Area Career Center 49 5 Saline Country Career Center 49 5 Smith Cotton High School 117 12 Windsor High School 110 1 Windsor High School 110 1 Windsor High School 110 1 Windsor High School 120 12 Windsor High School 13 1 California High School 45 4 Windsor High School 45 4	North Kansas City High School	**	**	Chapter	Members	Delegates
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	Lee's Summit West High School	73	7	Holt Sr High School	180	18

Page 5 October 15-16, 2006

VOTING DELEGATES

Each chapter can submit one Voting Delegate for every 10 student members based on the 2005-2006 rosters. Each chapter may submit the names of up to two-Voting Delegates to attend the Leadership Academy. Chapters may nominate one Voting Delegate to serve on the Screening and Nominating Committee. Chapters wishing to submit the 2006-2007 roster must do so online before September 29, 2006 and may base the Voting Delegate quotas on the new membership.

			District 10	Student	Voting
District 7	Student	Voting	Chapter	Members	Delegates
Chapter	Members	Delegates	-		-
Hazelwood Central High School	143	14	Carthage Technical Center	40	4 1
Hazelwood East High School	39	4	Diamond High School	6	-
Hazelwood West High School	48	5	East Newton High School	44	4
McCluer High School	30	3	El Dorado Springs High	68	7
McCluer North High School	58	6	Franklin Technology Center	23	2
Normandy High School	77	8	Lamar Area Voc-Tech School	49	5
Orchard Farm Sr High School	84	8	McDonald County High School	16	2
Pattonville Sr High School	71	7	Neosho High School	29	3
Ritenour Sr High School	26	3	Nevada Regional Tech Center	31	3
Riverview Gardens Sr High School	60	6	Seneca High	17	2
St. Charles High School	52	5	Webb City High School	22	2
St. Charles West High School	31	3			
2			District 11	Student	Voting
			Chapter	Members	Delegates
District 8	Student	Voting	Bolivar High School	20	2
Chapter	Members	Delegates		∠U **	∠ **
Clayton High School	60	6	Branson High School		1
Ladue Horton Watkins High School	155	16	Gainesville High School	9	-
Pacific High School	45	4	Gibson Technical Center	28	3
Parkway Central High School	144	14	Houston High School	12	1
Parkway North High School	33	3	Logan-Rogersville High School	12	1
Parkway South High School	279	28	Lutie High School	3	0
Parkway West High School	96	10	Ozark High School	16	2
Roosevelt High School	12	1	Ozark Mountain Tech Center	90	9
Sullivan Sr High School	61	6	Ozarks Technical Career Center	28	3
University City Sr High School	21	2	Republic High School	10	1
Oliversity City St High School	21	2	Seymour High School	69	7
			South Central Career Center	20	2
District 9	Student	Voting	Springfield-Central High School	10	1
Chapter	Members	Delegates	Springfield-Glendale High School	**	**
Affton High School	9	1	Springfield-Hillcrest High School	75	8
Bayless Sr High School	17	2	Springfield-Kickapoo High School	19	2
Crystal City High School	**	∠ **	Springfield-Parkview High School	115	12
DeSoto Sr High School	23	2	Willard High School	85	8
Eureka Sr High School	40	4			
Festus Sr High	40 **	4 **	D: 4 1 4 10	G. 1 .	*7 4:
Fox Sr High School	79	8	District 12	Student	Voting
	23	2	Chapter	Members	Delegates
Hancock Sr High School	118	12	Cape Girardeau Career & Tech	63	6
Kirkwood Sr High School	34	3	Caruthersville High School	9	1
Lafayette Sr High School	178		Dexter High School	11	1
Lindbergh Sr High School		18	Fredericktown High School	18	2
Maplewood-Richmond Hgts High	7	1	Kennett Career & Tech Center	20	2
Marquette Sr High School	46	5	Park Hills-Central High School	43	4
Mehlville Sr High School	71 52	7	Perryville Area Career & Tech Ctr	20	2
Northwest High School	52	5	Poplar Bluff High School	52	5
Oakville Sr High School	47	5	Sikeston Career & Tech Center	68	7
Rockwood Summit Sr High School	32	3	Woodland High School	4	1
Seckman Sr High School	80	8	-		
Webster Groves High School	120	12	** Any chapter that was not in existe	nce last year w	ill be allowed to
Windsor High School	51	5	bring up to 2 Voting Delegates.		

TENTATIVE AGENDA October 15-16, 2006

SUNDAY, OCTOBER 15		MONDAY, OC	CTOBER 16
3:00 PM- 4:30 PM	Conference Registration Valencia All advisors must attend in order to register and receive conference materials.	6:45 AM- 7:45 AM	Breakfast (On Your Own) HK's Fast food breakfast service available in HK's.
3:00 PM- 4:30 PM	Setup of "Meet the Candidates" Granada A & B Officer Candidates have one and one-half hours to set up booths for this evening's exhibits. Each candidate may have up	8:00 AM	General Session Exhibit Hall All conference participants attend this session featuring Keynote Speaker, Eddie Slowikowski.
	to two assistants help set up.	9:15 AM-	Leadership Academy Eagles Peak
5:45 PM	Opening Session and Dinner Exhibit Hall Professional dress is required for the dinner session. Please wait to begin eating until after the invocation.	11:30 AM	Voting Delegates in the Leadership Academy track will attend this seminar with directors, Ron Copple and Katina Ohmes. Andrew McCrea will be the trainer for the session.
7:00 PM	Judge Orientation Exhibit Hall All advisors designated as judges for the Mini-Competitive Events report for instructions to judge the Mini-Competitive Events Role Plays.	9:15 AM	Screening and Nominating Committee Interviews Voting Delegates in the Screening and Nominating Committee track will report for instructions and planning for candidate interviews. Interviews begin for the top 12 State Officer Candidates for each office at 9:35 a.m. President – Presidential Suite
7:30 PM	Mini-Competitive Events Role Play Prep Exhibit Hall Voting Delegates will prepare for and present their role-play		President – Presidential Suite Vice President – Lookout Secretary – Executive Board Room Reporter – Terrace 2
	according to personal schedules.	9:15 AM-	Superpower Workshops - Session A
7:30 PM	Mini-Competitive Events Testing Valencia, Lookout, Escollo Voting Delegates test according to personal schedules.	10:15 AM	Voting Delegates in the Superpower Workshops track will attend one of five workshops facilitated by FOCUS Training, Eddie Slowikowski, Prominent Youth, and Karen Branstetter.
7:30 PM	State Officer Candidate Testing and Reception Sea Chase	10:15 AM	Soda Break Valencia and Granada Hallways
	State Officer Candidates report to receive instructions and complete testing. A reception will follow testing in the Blue Moon.	10:30 AM- 11:30 AM	Superpower Workshops - Session B Voting Delegates in the Superpower Workshops track will attend another one of five workshops facilitated by FOCUS
9:30 PM	Competitive Events Debriefing Exhibit Hall All competitors return to meet judges for debriefing of the activity. Casual attire is appropriate.		Training, Eddie Slowikowski, Prominent Youth, and Karen Branstetter.
9:45 PM- 10:45 PM	"Meet the Candidates" Exhibits Granada A & B Visit with the officer candidates and gather information for the	11:30 AM- 12:30 PM	Lunch HK's and Marbella
	election session.	12:45 PM	District Caucus Sessions
10:15 PM-	Dance Marbella		
11:30 PM	Meet new friends from across the state. Appropriate casual attire.	1:15 PM	Election Session and Installation of Officers Exhibit Hall
11:45 PM-	Curfew		Voting Delegates receive instructions for their responsibilit and elect Missouri DECA's new Executive State Officers.
6:00 AM	All delegates should return to their assigned rooms for the		Please refer to your conference program

evening. Advisors will be available for supervision. Telephone

message.

service will be blocked during curfew. The red message light on the phone signals it's turned off and does not indicate a Please refer to your conference program

upon arrival for the most up-to-date agenda.

Agreement to Supervise Students From Other Schools

Activity:



Date:
Location:
a varify that I have agreed to supervise the following students from the

This letter is to verify that I have agreed to supervise the following students from the school listed, at the above conference. I understand that I will be responsible for their compliance with the guidelines of the "DELEGATE CONDUCT CODE" as established by the Missouri Association of DECA. Any violation of the conduct code will subject my entire delegation to possible conference expulsion and/or probationary status.

School	District		
Student Name		Gender	
1			
2			
3			
4			
5			
6.			
7			
8			
9			
10			
Principal of Students Signature	Students' Advisor Signature		
upervising Advisor Signature	School		
Principal of Supervising Advisor Signature			

Please sign and return this form with your registration materials. You must have the Student Consent Form for each student you are supervising in your possession at the conference.

Missouri DECA Statement of Assurance



Please Type/Print	School
Received	Advisor
	ssouri DECA ent of Assurance
I,, have proper	ly completed and signed Missouri DECA
Comprehensive Consent Form on file for ea	
activities. By signing below, I am also indi	icating that I will have the Missouri DECA
Comprehensive Consent Form in my posse	ssion for the duration of all DECA activities,
including travel to and from these activities	s. I also understand the following:
Missouri DECA will <u>not</u> collect the Conactivities.	mprehensive Consent Form prior to or at Missouri DECA
	onsent Form, when properly and totally completed, provides dical needs and my liability during these activities.
I have read the above and hereby offer assu	rance that I understand and agree to comply
with the policies stated as indicated by my	signature appearing below.
Date	Chapter Advisor Signature
	School Official Signature

PLEASE RETURN THIS FORM TO THE STATE ADVISOR PRIOR TO ATTENDING YOUR FIRST STATE ACTIVITY.

Missouri DECA Comprehensive Consent Form



The Missouri Association of DECA requires each delegate attending a state association approved conference to read and complete this form and return it to the Chapter Advisor as partial completion of the registration requirements. Completion and signing of this form indicate that the DECA member, DECA member's parent or guardian, school administrator, and chapter advisor have read this form and approve its contents. Consent and approval indicated by the signing parties are applicable to the following Missouri DECA activities:

Fall Leadership and State Officer Election Conference, Lake Ozark, October 15-16, 2006
State Officer Training Conference, Lake Ozark, October 28-29, 2006
Central Region Leadership Conference, Minneapolis, MN, December 1-3, 2006
Missouri DECA Board of Directors Meeting, Lake Ozark, December 8-9, 2006
State CDC Planning Meeting, Lake Ozark, January 27-28, 2007
Missouri ACTE Legislative Day, Jefferson City, February 14, 2007
State DECA Career Development Conference, Lake Ozark, March 18-20, 2007
International DECA Career Development Conference, Orlando, FL, April 27-May 2, 2007

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INTERNET CONSENT	
I hereby give Missouri DECA permission to post the name and pictures of the	ne above member on the Missouri DECA
website for DECA related activities.	te above member on the Missouri Bleit
If you do not want your name or picture posted to the website, sign here:	
if you do not want your name of picture posted to the website, sign here.	
DELEGATE CONDUCT PRACTICES AND PROCEDURES	
 The term "delegate" shall mean any DECA member, including advisors, attend There shall be no defacing of public property. Any damages to any property or paid for the individual or chapter responsible. 	furnishing in the hotel rooms or building must be
 Delegates shall keep their adult advisors informed of their activities and wherea Delegates should be prompt and prepared for all activities. 	abouts at all times.
 Delegates should be financially prepared for all possibilities. 	
6. Dates shall be permitted between delegates only and to authorized activities only	lv
 No alcoholic beverages or narcotics in any form shall be possessed by delegates No smoking will be permitted. 	
9. No delegates shall leave the conference site (except for authorized activities) ur Chapter Advisor.	nless permission has been received from the
 Delegates are required to attend all general sessions and activities assigned, inc meetings, etc. for which they are registered unless engaged in some specific ass Identification bedges will be worm at all times. 	
11. Identification badges will be worn at all times.12. Appropriate dress of businesslike attire is expected. DECA blazers are proper to the contract of the	for any conference activity
13. Chapters will be responsible for delegates' conduct.	for any conference activity.
14. No boys in girls' rooms, no girls in boys' rooms without the door wide open an	d permission of chapter advisor or chaperon
15. Students are not allowed to drive to any State, Regional or International DECA	event. All delegates (including advisors) to these
conferences are expected to travel as a delegation, attend the entire conference at the conduct rules will subject their entire or competitive events participants being disqualified. Individual delegates may Curfew will be enforced. Curfew means delegates will be in assigned rooms.	e delegation to being unseated and their candidates
17. Delegates shall not engage in any lewd, indecent, sexual, or obscene act or expression physical, or sexual harassment, hazing, or name-calling. The use of slurs again national origin, ancestry, age, sex, sexual orientation, or disability is prohibited	st any person on the basis of race, color, creed,
I approve the student named on side one to attend and travel to the Career I activities of DECA. I realize that violation of any rules can result in the immexpense, to his/her home community. It is the responsibility of the parent/guterminal, etc., should it be necessary to send the delegate home.	nediate return of the student, at his or her ow
Furthermore, I have read and fully understand the Missouri DECA Delegate agree to comply with these conduct guidelines. I am aware of the consequent the above guidelines.	
(Parent or Guardian Signature)	(Date)
(DECA Member Signature)	(Date)
(Chanter Advisor Signature)	(Date)

(SIGNATURES REQUIRED)

(Date)

(School Official Signature)